

**HISTORIC DISTRICT COMMISSION
MINUTES OF**

January 7, 2013

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on January 7, 2013, at 7:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at www.normanok.gov twenty-four hours prior to the beginning of the meeting.

Chair N Robinson called the meeting to order at 7:05 p.m.

Item No. 1, being: Roll Call.

MEMBERS PRESENT:	Rangar Cline Anna Eddings David John Russell Kaplan Loy Macari Chesley Potts* Neil Robinson Scott Williams
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MEMBERS ABSENT:	Anaïs Starr
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STAFF MEMBERS PRESENT:	Susan Atkinson, Historic Preservation Officer Jolana McCart, Admin Tech IV
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GUESTS:	Michael Leary Kendel Posey Marsha McDaris Gail Anderson Eric Anderson
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Item No. 2, being: Approval of the Agenda.

Motion by S Williams for approval; **Second** by R Cline. All approve.

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Item No. 3, being: Approval of Minutes from the December 3, 2012 Regular Meeting.

Motion by A Eddings for approval; **Second** by R Kaplan. All approve.

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Item No. 4, being: Staff report on projects approved by Administrative Bypass since December 3, 2012

None had been issued.

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Item No. 5, being: Staff report on CLG projects.

S Atkinson reported that the Infill Workshop will be postponed until September. The RFP for the Porter Corridor Automotive Survey received one unacceptable proposal. The RFP will be sent out again in a week or so with a due date in February.

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*Chesley Potts arrived at 7:05

Item No. 6, being: Election of Officers.

Motion by R Cline for N Robinson as Chair, A Starr as Co-Chair; **Second** by C Potts. All approve.

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**Item No. 7, being: Continuation of Certificate of Appropriateness at 549 S Lahoma.
(Granted 11-7-11 for 3 windows; 3 windows were denied). (District Court 3/12)**

No update at this time.

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**Item No. 8, being: Continuation of Certificate of Appropriateness at 639 S Lahoma.
(Granted 12-5-11) (Granted 1-9-12) (Granted 10-08-12) (Granted 12-3-12)**

Project is continuing.

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**Item No. 9, being: Continuation of Certificate of Appropriateness at 633 Chautauqua.
(Granted 1-9-12)**

Project is continuing.

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**Item No. 10, being: Continuation of Certificate Appropriateness at 710 Miller.
(Granted 5-7-12) (Ext 4/13)**

Project is continuing.

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**Item No. 11, being: Continuation of Certificate of Appropriateness at 319 E Castro.
(Granted 5-7-12)**

The applicant, Russell Kaplan, is returning to the Commission with a new component to a continuing project. Commissioner Kaplan recused himself from this item.

S Atkinson gave the staff report; Mike Leery, contractor for the applicant, was present to answer questions.

Marsha McDaris, 624 Classen, spoke generally in support of building the garage apartment.

Motion by R Cline for approval as presented, with staff review of the window and doors which are to compliment the main structure; **Second** by C Potts. All approve, with R Kaplan recusing.

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**Item No. 12, being: Continuation of Certificate of Appropriateness for 620 Miller.
(Granted 8-6-12)**

No progress to date.

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**Item No. 13, being: Continuation of Certificate of Appropriateness for 820 Miller.
(Granted 8-6-12)**

No progress to report.

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**Item No. 14, being: Continuation of Certificate of Appropriateness for 435 Chautauqua.
(Granted 10-8-12)**

Work has begun.

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**Item 15, being: Continuation of Certificate of Appropriateness for 720 W Boyd.
(Granted 12-3-12)**

This project is on the February Board of Adjustment agenda concerning a parking issue. No work is scheduled to begin until then.

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**Item 16, being: Continuation of Certificate of Appropriateness for 410 S Peters.
(12-3-12)**

Commissioner David John recused himself from this item.

The applicant, Kendel Posey, is returning to the Commission with a new dormer design.

S Atkinson gave the staff report; the applicant was present to answer questions.

Motion by L Macari for approval as presented, (applicant noted that an error was made on the drawing notes concerning the materials, which will be corrected); **Second** by R Kaplan. All approve, with D John recusing.

Mr. Posey also told the Commission that he is in communication with a contractor who may be able to do the project without major relocation.

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Item 17, being: Request for Certificate of Appropriateness for 536 Chautauqua.

S Atkinson gave the staff report; Eric and Gail Anderson were present to answer questions.

Motion by D John for approval of a metal replacement garage door as presented; **Second** by S Williams. All approve.

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Item 18, being: Miscellaneous.


Chair Robison shared these thoughts: "Several items came up tonight that indicate one of the reasons that we have these guidelines that are trying to be at one point tight and difficult and at another flexible because of the conditions that come up when you start tearing these old houses apart. You have to be able to adapt. I think we have done pretty well on that."

C Potts asked staff if any progress had been made on getting the district sites marked on the assessors' site. S Atkinson said that the idea had been put on the back burner but she would continue to pursue the idea.

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Item 19, being: Adjournment. 8:15 p.m.

Passed and approved this 4th day of March 2012.


Chair Neil Robinson

Historict District Commission Meeting

Sign In Sheet

1/7/2013

1 Michael Leary

2 Rasha McDain

3 Kendel Posey

4 Gail Kane Ordum

5 ERIC ANDERSON.

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